

## TERMS & CONDITIONS

### Eligibility:

For PCT, you are eligible if you are in any of the following categories:

- Have graduated from secondary school and
- Be at least 20 years old (and generally not older than 40)
- Have fluent spoken and written English.
- Possess professional skills developed by one of the following:
  - \* acquiring a post-secondary qualification (of at least 1 year duration) from a nationally accredited institution and having at least one year of prior related work experience or
  - \* having at least five years of relevant professional experience in the field in which you intend to train.
- Have strong ties to your home country.
- Not work in an unskilled occupation as defined by U.S. State Department.

### Length of programme:

CIEE through Internship NZ Ltd, will sponsor you for a J-1 visa for the actual duration of your traineeship as certified by your employer. The maximum length of CIEE sponsorship is 18 months. You have the right to remain in the USA as a tourist for an additional 30 days on completion of your work visa.

### Work status:

Applicants who have at least five years professional experience may undertake a training programme in their chosen professional field. Persons who have had less than 2 years professional experience are only eligible to undertake training related to their field of study. You are granted a visa exclusively for one particular employer and you do not have the right to seek any other full-time or part-time work while on the programme. You cannot work in the following fields: medicine (or related fields), au pair or child care, camp counsellor, flying, employment on a ship navigating in international waters, teaching, veterinary science or any positions offered by temporary work agencies.

### Insurance:

All participants on the programme are required to be covered by the approved travel and medical insurance for the entire duration of their CIEE-sponsored stay in the USA, as per US Government regulations. This is included in the programme fee.

### Visa application:

Participants on the programme apply for the US visa directly at the designated US Consulate after visa documents are supplied by Internship NZ Ltd. All applicants will be required to undertake a face to face interview with the US Consulate in Auckland, prior to visa approval. The USA Consulate charges a visa application fee at the time of application. These charges are approx NZ\$240.00. The visa is issued by the US Consulate in Auckland but the fee can be paid at any Post Shop.

Changes in programme conditions: CIEE and Internship NZ Ltd reserve the right to amend Programme Terms and Conditions at anytime to meet US Government guideline changes.

# Professional Career Training USA 2015/16

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### Programme Fee:

DURATION.....	FEE (US\$)	DURATION.....	FEE (US\$)
0 - 3 months.....	1535	12 months.....	2265
4 months.....	1605	13 months.....	2355
5 months.....	1695	14 months.....	2435
6 months.....	1785	15 months.....	2520
7 months.....	1865	16 months.....	2595
8 months.....	1955	17 months.....	2675
9 months.....	2035	18 months.....	2755
10 months.....	2105	19 months.....	2835
11 months.....	2185	20 months.....	2905

Fee will be charged in NZ\$ on the exchange rate on the day of application. The US\$ fee rate is consistent but the NZ\$ rate may fluctuate. Effective Sept 1 2004, J1 non-immigrant Exchange Visitors will be required to pay a SEVIS (Student and Exchange Visitor Information System) fee which is non-refundable \$US180 and is included in the above fee. Programme fee does not include US Consulate visa charges but does include insurance.

### Application deadline:

You can lodge an initial application for the programme prior to having your traineeship position secured. Full application certified by the employer must be submitted minimum of 6 weeks prior to departure date.

### Schedule of payments:

No application is to be made until you have secured a position. The total fee for the length of time of your traineeship must be paid with the application.

### Cancellation policy:

- If you withdraw from the programme before the DS 2019 (essential documentation required for visa application) is issued, you will receive a refund of your fee less NZ\$115.
- If you withdraw after the DS 2019 is issued, you will receive a refund of your fee less NZ\$460.
- If you withdraw due to visa refusal you will receive a refund of your fee less NZ\$350.
- If you cancel after the programme start date the cancellation fee is NZ\$1000. This is because of the large costs incurred at programme start date.
- No programme fee will be refunded if the participant withdraws after their arrival in the US to begin the programme.
- The US government SEVIS fee of US\$180 is non-refundable and will be charged in addition to all cancellation fees regardless of the reason for cancellation.



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